



Schedule of Charges

Schedule of Charges - For Cash Management and General Services

Product/Services	Charges
I Account Maintenance	
Minimum average Quarterly Balance	Rs.25,000 on Saving & Current Account (No charges for non maintenance of minimum balance)
Time Deposit	Free
Recurring Deposit	Free
Cheque Book issuance	Free
Monthly Statement	Free
Postage (thru Regd. Post)	Actuals
Courier Charges	Actuals
Deposit/Withdrawal Slips in INR and FCY	Free
II Clearing	
Stop Payment - Single Cheque	Rs.100.00 per cheque
Stop Payment - Range of Cheques	Rs.100.00
III International Funds Transfers	
Outward Remittances - Handling Charges	0.125%, min Rs 750 + applicable corr bank charges
IV DOMESTIC FUND TRANSFERS	
Account to Account transfer within bank	Free if given on Internet Banking
Outward	
Above 2 lacs to 5 lacs	Rs.20.00
Above 5 lacs	Rs.45.00
Inward RTGS	Free
Outward NEFT	
Up to 10,000	Free
Above 10,000 to 1 lac	Free
Above 1 lac to 2lac	Free
Above 2 lacs	Free
Inward NEFT	Free
V Cashier Order/Demand Drafts	
Cashier Order Issuance	Rs.50.00
Revalidation of CO	Free
Cancellation of CO	Rs.50.00
Demand Draft Issuance (on correspondent Bank Location)	Rs.50.00

Demand Draft Issuance (Purchase DD on other location not covered by correspondent Bank)	Rs.50.00- + corr bank charges
Cancellation of Correspondent Bank DD	Rs.50.00
Cancellation of other Location DD (Purchase)	Rs.50.00 + corr bank charges
Stop Payment for Lost CO	Rs.50.00
Stop Payment for lost DD	Rs.50.00 + corr bank charges

VI Collection Services

Local Cheque collections **Free**

Outstation Cheque for collection without CMS arrangement

Up to Rs.5,000	Rs.25.00 per instrument
Above Rs.5,000 and up to and Including Rs.10,000	Rs.50.00 per instrument
Above Rs.10,000 and up to and Including Rs.1,00,000	Rs.100.00 per instrument
Rs.1,00,001 and Above	Rs.200.00 per instrument
Collection Cheque Return Outward	Rs.100.00
Inward Cheque Return Charges	Rs.500.00

VII Foreign Currency Cheque

FCY cheque drawn on foreign bank sent for collection overseas	0.50% min Rs 750
Return of FCY cheque	INR 250.00 + out of pocket expenses

VIII FX trade

FX Trade Booking	Rs.100
FX Trade Cancellation	Rs.100

IX Miscellaneous

Hold Mail Facility	Free
Audit Confirmation Letter	Free
Photo and Address Confirmation	Free
Request of signature verification	Free
Interest Certificate	Free
Duplicate Tax Deduction of Source	Free
Balance certificate/no liability letter/other letters issued at the request of the customer	Free

Schedule of Charges - For Trade Finance Services

Product/Services	Charges
I Import Remittances	
Handling Charges (Import Advance Payment)	0.25%, Min Rs 750 plus SWIFT/DD charges + corr bank charges
Handling Charges (Import Direct Payment)	0.125%, min Rs 750 plus SWIFT/DD charges + corr bank charges
II EXPORT LETTERS OF CREDIT	
Advising Letters of Credit/Guarantees	Rs.1,250.00 excluding courier charges
Advising Amendments	Rs.750.00 excluding courier charges
Export LC confirmation	As per terms of approval
Transfer of Letter of Credit	0.25%, min Rs 10,000 plus applicable SWIFT/SFMS/ Courier charges
Cancellation of LCs/Guarantees	
- After Expiry	Free
- Before Expiry	Rs 500
III Export Bills/Inland Bills	
Handling Charges (Export Bill Collection LC/ Non LC)	Rs1,000.00 + courier charges
Handling Charges (Export Bill Purchase/ Discounting/Negotiation LC/non LC)	Rs 1000 plus courier charges
Handling Charges (Inland Bill Discounting Under LC)	Rs 1000 plus courier charges
Handling Charges (Inland Bill Collection LC/ Non LC)	Rs.1,000 + courier
EBC Softex processing and advance payment bills (No Dispatch)	Rs.1,000 per bill
Export Bills Realization from Other Banks	Rs 500
Forwarding Export/Inland Documents to other banks (LC restricted)	Rs.1,000.00
Collection of Overdue Export Bills	Rs.250.00 per tracer
Handling Charges (Bills Returned unpaid)	Free
IV Issuance of Import/Inland Letter of Credit	
Import/Inland LC Commission (Commitment + Usage)	As per terms of approval
Import/Inland LC Commission with 100% cash margin	As per terms of approval
Import LC amendment - Text	Rs.1,000.00
Import LC amendment - Tenor/Amount	As per terms of approval on pro-rata basis
Revival of expired LCs	Free
Discrepancy fee per bill to be incorporated in LC	Foreign LC - USD 50 Inland LC - Rs.1,000.00
Bills retirement charges (Under LC)	Rs 750
V Import Bills/Inland Bills Collections	
Handling Charges (Import Bills Under Collection)	Rs.1,000.00 per bill booked + applicable corr bank charges

Handling Charges (Inland Bill Under Collection)	Rs.500.00 per bill book
Import Collection Bill Return Charges	Rs.500.00 per tracer + actual courier charges

VI Invoice/Bills Discounting

Purchase Bill/Invoice/PO/PI Financing/Discounting	Rs 1000
---	---------

Sales Bill/Invoice/PO/PI Financing/Discounting	Rs 1000
--	---------

P.N.: Financing/Discounting Rate would be fixed on the date of drawdown/as per terms of credit

VII Guarantees

Guarantee Commission	As per terms of approval
----------------------	--------------------------

Guarantee Commission with 100% Margin	As per terms of approval
---------------------------------------	--------------------------

Guarantee amendment Commission - Text	Rs.1,000.00
---------------------------------------	-------------

Guarantee amendment Commission - Tenor/Amount	As per terms of approval on pro-rata basis
---	--

Shipping Guarantee/Delivery Order issuance	Rs 5000
--	---------

VIII Other

Issuance of Foreign Inward Remittance Certificate (FIRC)	Rs.100.00 per FIRC
--	--------------------

International Courier	Actuals
-----------------------	---------

Domestic Courier	Rs 350
------------------	--------

SFMS	Rs 350
------	--------

SWIFT	Rs 500
-------	--------

GR Waiver	Rs.500.00
-----------	-----------

Approval for extension of time, invoice Reduction, Write off, change in Buyer	Rs.300.00
---	-----------

Request of signature verification of LC's received from other banks	Rs.500.00
---	-----------

Follow up for Bill of Entry (for each half year)	Rs 200
--	--------

Other customer requests to RBI or other Banks	Rs 1000
---	---------

Approval for export bill write off	Rs 750
------------------------------------	--------

Commission in Lieu of FX	0.125%, min Rs 2000
--------------------------	---------------------

NOTE:

- 1 Schedule of charges effective from 01-April-2025
- 2 Goods and Service Tax (GST) as applicable
- 3 Franking/Stamp duty charges will be recovered on actual basis
- 4 Schedule of charges subject to changes with prior notice

Qatar National Bank (Q.P.S.C.)
G-1A, Ground Floor, 4 North Avenue
Maker Maxity, Bandra Kurla Complex
Bandra (East) Mumbai-400051, India

Tel: +91 22 6229 6300

Fax: +91 22 6229 6363

qnb.com